

# URBANA ASSOCIATION OF APARTMENT OWNERS

**Sixth Meeting of Board of Managers**

**Venue: B1 Auditorium**

**Date: 21<sup>st</sup> July, 2024**

**Time: 10.30 AM to 11.30 AM**

1. Attendance  
Leave of absence (LoA) granted to Shri Sanjeev Nandwani
2. Since the President was granted Leave of Absence the meeting was chaired by the Vice-President
3. Vice- President thanked all BoM for attending the meeting. The Chair informed the house that this meeting was held soon after the last meeting held on 14<sup>th</sup> July, 2024 and was being held at short notice primarily to complete the process of formation of Committees, as per Bye-Law 16, where the approval of the Board of Managers is required.
4. The Draft Committees that were presented were not approved and it was advised that a revised draft was to be prepared and placed before the Board (on the WhatsApp group) for approval. The inputs provided by the Managers is as follows:
  - i. Managers should be allotted the Committees as per their preferences
  - ii. Each Manager should not be in more than two Committees
  - iii. The Committees should be formed only from amongst the Managers
  - iv. It is not necessary that only Office Bearers should be Convenors, especially in the Technical Committee where subject-matter expert should be the Convenor
  - v. One person should be the Convenor of only one Committee
5. The meeting ended on a very sad and tragic note as Board Manager, Pradeep Sinha, suddenly felt very unwell and was taken to his house by some of the Managers and the meeting was concluded abruptly